



Agenda
Open Session

January 18, 2024
7:00 p.m.

BOROUGH OF BOGOTA
Mayor and Council Regular Meeting

PLEASE TAKE NOTICE THAT in accordance with the Open Meeting Act, N.J.S.A. 10:4-1, et seq the notice for this meeting's time, date, location, and agenda fulfills the requirements, by sending a copy to the newspapers officially designated for 2024, filing a copy in the Borough Clerk's Office and posting it on the Borough Building bulletin board.

The Borough of Bogota will hold a Public Meeting at 7:00 p.m. on Thursday, January 18, 2024 to address such matters of business as may be brought before the Mayor and Council. This meeting will be held at Borough Hall Council Chambers, 375 Larch Ave, Bogota, NJ 07603, and will also be held remotely via Zoom.

Please click the link below to Join Zoom Meeting:

<https://us02web.zoom.us/j/88367657057?pwd=U3QzQmtRMFJPa1dLY3hCRGIMY2U3QT09>

Webinar ID: 883 6765 7057

Passcode: 752971

Telephone: +1 305 224 1968 US

SALUTE TO THE FLAG

ROLL CALL OF 2024 COUNCIL

Mayor Fede
Council President Carpenter
Councilwoman Kohles
Councilman McHale
Councilman Mitchell
Councilman Robbins
Councilwoman Vergara

Also Attending:

Borough Administrator Hynes
Borough Attorney Betesh
Borough Clerk Yenlys Flores-Bolivard

CITIZEN REMARKS

One five (5) minute time limit per person

COUNCIL RESPONSE TO CITIZENS REMARKS

DISCUSSION

1. Refurbishment Fire Engine 3 Building
2. Swim Club Committee
3. Fireman's Park change order
4. Move Mayor and Council Meeting from 7:00 p.m. to 7:30 p.m. (**By-Laws to be revised**)

INTRODUCTION OF ORDINANCES

1611 – Amending Chapter 7A of the Bogota Code sets forth the traffic schedules

ADOPTION OF ORDINANCES AND PUBLIC HEARING

None

CONSENT AGENDA

Resolutions

- 2024-44 Approving Renewal Proposal for Grant Consulting Services - Millennium Strategies
- 2024-45 Advertise for Bids - James Street Roadway Improvements (CDBG Funded)
- 2024-46 Affirming the Civil Rights Policy of the Borough of Bogota

Resolution to be Voted Separately

None

Approvals

1. Minutes Meeting Sine Die January 5, 2024
2. Minutes Meeting Re-Organization January 5, 2024
3. Approval of County Open Space Grant

OTHER AGENDA ITEMS – OLD BUSINESS

None

2ND CITIZEN REMARKS

One five (5) minute time limit per person

REPORTS

Five (5) minute time limit

- Mayor Fede
- Council President Carpenter
- Councilwoman Kohles
- Councilman McHale
- Councilman Mitchell
- Councilman Robbins
- Councilwoman Vergara
- Administrator Hynes
- Borough Attorney Betesh
- Borough Clerk Flores-Bolivard

NEW BUSINESS:

CLOSED SESSION

- 1. Police officers Interview

ADJOURNMENT

Agenda is subject to change

NEXT COUNCIL MEETINGS

Thursday beginning at 7:00 pm in the Council Chambers of 375 Larch Ave, Bogota NJ 07603 and in Zoom unless otherwise noted and /or advertised:

Work Session	Regular Mayor and Council Meeting
February 1	February 15
March 7	March 21
April 4	April 18
May 2	May 16
June 6	June 20
None	July 18
None	August 15
September 5	September 19
October 3	October 17
None	**November 7
December 5	December 19

Council meeting dates are subject to change.



BOROUGH OF BOGOTA

INTRODUCTION ORDINANCE NO. 1611

ORDINANCE NO. 1611

**AN ORDINANCE AMENDING CHAPTER 7A OF THE
BOGOTA CODE, ENTITLED "TRAFFIC SCHEDULES"**

WHEREAS, Chapter 7A of the Bogota Code sets forth the traffic schedules for the Borough of Bogota; and,

WHEREAS, Section 1 of Chapter 7A sets forth the locations where parking is prohibited at all times; and,

WHEREAS, Section 3 of Chapter 7A sets forth the locations where parking is prohibited at all times in certain intersections; and,

WHEREAS, Section 9 of Chapter 7A sets forth the locations where stopping and standing are prohibited; and,

WHEREAS, Section 12 of Chapter 7A sets forth the location where parking is limited to one (1) hour from 8:00 AM to 10:00 PM, except on Sundays and holidays; and,

WHEREAS, Section 15 of Schedule 7A sets forth the locations where parking is limited to thirty (30) minutes from 8:00 AM to 10:00 PM, except on Sundays and holidays; and,

WHEREAS, Section 16 of Chapter 7A is currently reserved; and,

WHEREAS, Section 33 of Chapter 7A sets forth the locations where parking is reserved for physically handicapped persons; and,

WHEREAS, the Bogota Police Department has recommended that the above-mentioned sections be amended as follows:



- i. to add a section of **Cypress** Avenue to Schedule 1;
- ii. to remove one section of Queen Anne Road, and to modify one section of Queen Anne Road and Elm Avenue in Schedule 3;
- iii. to add a section of Queen Anne Road to Section 9;
- iv. to remove one section of Queen Anne Road, and to add one section of Queen Anne Road in Schedule 12;
- v. to remove all sections of Queen Anne Road from Section 15;
- vi. to amend section 16 to establish locations where parking is limited to two (2) hours from 8:00 AM to 10:00 PM, except on Sundays and holidays; and,
- vii. to amend Section 33 to include one additional handicapped parking space along Larch Avenue and one additional handicapped parking space along Gray Street, and to amend the names of businesses referenced in sub-parts (i) and (p).

WHEREAS, a representative of the Bogota Police Department presented the Departments recommendations to the Mayor and Council at its regularly-scheduled meeting of January 18, 2024; and,

WHEREAS, the Mayor and Council have considered the recommendations of the Bogota Police Department, and seeks to adopt an ordinance that implements same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Bogota, that Chapter 7A of the Bogota Code is hereby amended, revised and supplemented as follows:

SECTION 1: AMENDMENT TO SECTION 7A-1, ENTITLED “SCHEDULE I: NO PARKING”.

Section 7A-1 is hereby amended to include the following additional street:



Name of Street	Side	Location
Queen Anne Rd	East	Starting at a point 130 feet south of the south curb line of Cypress Avenue to Maple Street

SECTION 2: AMENDMENT TO SECTION 7A-3, ENTITLED “SCHEDULE IB: PARKING PROHIBITED AT ALL TIMES AT CERTAIN INTERSECTIONS”.

Section 7A-3 is hereby amended as follows:

I. The third reference to “Elm Avenue” in Section 7A-3 shall be amended, revised and supplemented as follows:

Name of Street	Side	Location
Elm Avenue	East	Northerly from West Main Street, a distance of 70 feet

II. The second and third references to “Queen Anne Road” in section 7A-3, both of which pertain to Fairview Avenue, are hereby deleted in their entirety.

III. The fourth reference to “Queen Anne Road” in Section 7A-3 shall be amended, revised and supplemented as follows:

Name of Street	Side	Location
Queen Anne Road	West	Northerly from North Avenue, a distance of 35 feet

SECTION 3: AMENDMENT TO SECTION 7A-9, ENTITLED “SCHEDULE III: NO STOPPING OR STANDING”.

Section 7A-9 is hereby amended to include the following additional street:

Name of Street	Side	Hours	Location
Queen Anne Road	Both	At all times	From a point of 104 feet north of the southwesterly corner of North Avenue to a point 300 feet north

SECTION 4: AMENDMENT TO SECTION 7A-12, ENTITLED “SCHEDULE IVB: TIME LIMITED PARKING: ONE HOUR PARKING FROM 8:00 A.M. TO 10:00 P.M. EXCEPT SUNDAYS AND HOLIDAYS”.



Section 7A-12 is hereby amended as follows:

I. The first reference to “Queen Anne Road” in Section 7A-12, which pertains to Cypress Avenue, is hereby deleted in its entirety.

II. A new location shall be added to Section 7A-12, and shall read as follows:

:

Name of Street	Side	Location
Queen Anne Road	West	From the point 25 feet south of the southwest corner of Cypress Avenue to a point 72 feet south

SECTION 5: AMENDMENT TO SECTION 7A-15, ENTITLED “SCHEDULE IVE: TIME LIMITED PARKING: THIRTY MINUTE PARKING FROM 8:00 A.M. TO 10:00 P.M. , TOW AWAY ZONE”.

Section 7A-15 is hereby amended to remove both locations along Queen Anne Road.

SECTION 6: AMENDMENT TO SECTION 7A-16, ENTITLED “SCHEDULE IVF: (RESERVED)”.

Section 7A-16 is hereby renamed “Schedule IVF: Time Limited Parking: Two Hour Parking From 8:00 A.M. to 10:00 P.M. Except Sundays and Holidays” and shall read as follows:

The police department, and all members thereof assigned to traffic duty, are hereby authorized to remove and tow away, or have removed and towed away by commercial towing service, any car or other vehicle parked in violation of this section. The expense for such towing shall be borne by the owner of the illegally parked vehicle.

No person shall park a vehicle, whether attended or unattended, in any of the following places or streets or parts thereof for more than two hours between the hours of 8:00 a.m. to 10:00 p.m., except of Sundays and holidays.

:

Name of Street	Side	Location
Queen Anne Road	East	From a point 96 feet north of the southeasterly corner of Main Street and Arthur Street, Ridgfield Park to a point 140 feet north to the abutment of the Queen Anne Road Bridge
Queen Anne Road	West	From a point 35 feet north of the northwesterly corner of North Avenue to 104 feet North at the abutment of the Queen Anne Road Bridge



SECTION 7: AMENDMENTS TO SECTION 7A-33, ENTITLED “SCHEDULE XVII: PARKING RESERVED FOR PHYSICALLY HANDICAPPED PERSONS”.

Section 7A-33 is hereby amended as follows:

i. Sub-Part “a” is hereby amended, revised and supplemented as follows:

a. Larch Avenue (East Side) in front of Borough Hall: *Two (2)* parallel parking spaces on the east side of Larch Avenue in front of the entrance to the library

ii. Sub-Part “i” is hereby amended, revised and supplemented as follows:

i. One (1) parking space in the southwest corner and two (2) in the southeast corner of the parking lot for *Wells Fargo Bank, 75 West Main Street*

iii. Sub-Part “p” is hereby amended, revised and supplemented as follows:

p. In the parking lot for *Quick Check/Walgreens* on River Road

iv. A new Sub-Part “ab” is hereby added, which shall read as follows:

ab. One (1) parking space on the north side of the roadway of Gray Street starting 50 feet east of Leonia Avenue to a point of 68 feet for 419 Leonia Avenue

SECTION 8: SEVERABILITY.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 9: INCONSISTENCY.

Any and all ordinances, or parts thereof, in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION 10: ADOPTION.



This ordinance shall take effect twenty (20) days after the first publication thereof after final passage, and shall remain in force until modified, amended or rescinded thereafter by the Borough of Bogota.

Introduction Approved: _____

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Council President Carpenter						
Councilwoman Kohles						
Councilman McHale						
Councilman Mitchell						
Councilwoman Vergara						
Councilman Robbins						

✓

ATTEST:

APPROVED:

Borough Clerk

Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance Introduced by the Borough of Bogota, Bergen County in the New Jersey.



RESOLUTION # 2024-44

DATE: 01-18-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
L. Kohles						
P. McHale						
J. Mitchell						
D. Vergara						
R. Robbins						
Mayor F. Fede (Tie Vote Only)						

Approving Renewal Proposal for Grant Consulting Services - Millennium Strategies

WHEREAS, it is important for Bogota to obtain grants from all possible sources to improve the Borough's financial position, reduce possible tax increases, and move projects forwarded; and

WHEREAS, the services of a professional grant consultant are essential as well, in order to research other available grants on the Borough's behalf and apply for often time-consuming and more complex federal and non-profit grants; and

WHEREAS, Millennium Strategies is offering its services at the same rate as the previous grant writer which is \$36,000 for the year at \$3,000 a month.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota appoint Millennium Strategies as Grant Writer for the Borough of Bogota for the year 2024.

BE IT FURTHER RESOLVED, that this appointment was awarded via a non-fair and open contract and the Borough shall require all the necessary paperwork to be provided, from the vendor.

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 01-18-2024.

Yenlys Flores-Bolivard, Municipal Clerk



RESOLUTION # 2024-45

DATE: 01-18-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
L. Kohles						
P. McHale						
J. Mitchell						
D. Vergara						
R. Robbins						
Mayor F. Fede (Tie Vote Only)						

Advertise for Bids

Be it resolved by the Mayor and Council of the Borough of Bogota, Bergen County, New Jersey upon the recommendation of Neglia Group that the plans and specifications for:

JAMES STREET ROADWAY IMPROVEMENTS (CDBG FUNDED)

Are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

Dated: _____ Approved: _____
Mayor

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 01-18-2024.

 Yenlys Flores-Bolivard, Municipal Clerk



RESOLUTION # 2024-46

DATE: 01-18-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
L. Kohles						
P. McHale						
J. Mitchell						
D. Vergara						
R. Robbins						
Mayor F. Fede (Tie Vote Only)						

BOROUGH OF BOGOTA

Affirming the Civil Rights Policy of the Borough of Bogota

A RESOLUTION TO AFFIRM THE BOROUGH OF BOGOTA’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH BOROUGH EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Bogota to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, and the Conscientious Employee Protection Act, and;

WHEREAS, the Mayor and Council of the Borough of Bogota has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Bogota that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough’s business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.



RESOLUTION # 2024-46

DATE: 01-18-2024

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.



RESOLUTION # 2024-46

DATE: 01-18-2024

Model General Complaint Procedure:

Any individual who observes alleged wrongdoing on the part of officials, employees, or volunteers associated with the Borough of Bogota may report such action using this procedure. This includes any action the individual believes to constitute harassment, sexual harassment, or any other wrongdoing. Employees of the Borough shall follow the Employee Complaint Procedure. All other individuals including volunteers and members of the public may report the alleged wrongdoing to the head of the applicable department or volunteer organization, or, if they prefer, or do not think that the matter can be discussed with the head of the applicable department or organization, they should contact the Borough Administrator, or the Borough Attorney.

Reporting of such incidents is encouraged both when an individual feels that he or she is subject to such incidents, or observes such incidents in reference to other individuals. The report or complaint should be in writing, but individuals may make a verbal complaint at their discretion. If an individual has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing, they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not alleged to be involved in the alleged harassment or wrongdoing.

No individual will be penalized in any way for reporting a complaint. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining individual will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report an incident.



RESOLUTION # 2024-46

DATE: 01-18-2024

The Rights and Duties of a Volunteer in Local Government

Leader's Guide

Who should conduct the seminar? Someone who is comfortable with the issue to answer questions. Depending upon the circumstances, that could be the leader of the volunteer organization, the Borough Administrator, the Borough Attorney, or the Borough's risk manager.

Are all volunteers required to attend? Any volunteer in what is considered as a managerial or supervisory position must attend. The law also requires that the training be "made available" to all other volunteers. However, the organization has the option of making the training mandatory. Attendance must be documented.

How long is the seminar? The formal presentation is about 25 – 30 minutes, mostly consisting of the video. However, the question and answer period at the end could easily add another half hour or more to the seminar.

Section One: Introduction

Under the law, volunteers in organizations that are a part of or are supported by the municipality have many of the same rights and responsibilities as governmental employees. Federal and State law(s) cover such important areas as discrimination, safety, violence, and harassment. To protect you, the municipality has a "no tolerance" policy towards these violations of basic civil rights and expects all individuals associated with the community to conduct themselves consistent with this policy. Today, we will discuss what this means.

The program begins with a twelve-minute video that explains your rights and obligations under the "no tolerance" policy. The video states clearly what types of conduct are unacceptable when interacting with fellow employees. As many of the unacceptable behaviors are also against the law, compliance is essential both for your own protection and to ensure that others not subjected to conduct that might create a hostile environment.

At the end of the video, there will be time to ask questions.

Section Two: Play video, "The Rights and Responsibilities of a Volunteer in Local Government"

Section Three: Question and Answers:

We will now spend a few minutes reviewing Bogota's specific policies and answering any questions you may have. Questions that pertain to a particular individual are not appropriate for this general session and should be asked after the meeting. Further, if anyone feels uncomfortable asking a question during the meeting, I will be available to talk afterwards. If the question involves a legal issue, it will be forwarded to the Borough Attorney who will get back to you.*



RESOLUTION # 2024-46

DATE: 01-18-2024

Distribute copies of the Civil Rights Resolution and General Complaint Procedure, review each section, and ask if there are any questions.

Note: Make detailed notes of these questions in the attached Question Log and tell the employees that the Borough Attorney will quickly get back to them.

