

**Minutes of the Borough of Bogota Planning & Zoning Board Reorganization Meeting
On January 23, 2024**

The Bogota Borough Planning and Zoning Board had its reorganization meeting on January 23, 2024 commencing at 7:33 p.m. Mr. Hordern tendered his resignation. New members: R. Youla, S. Harris, C. Mancini, D. Schnipp and J. Mitchell were sworn in. Members present were Mayor Fede, Councilman Mitchell, Tom Napolitano, Corrado Mancini, Robert Foster, Daniel Schnipp, Rebecca Youla and Samuel Harris. Art Sopelsa was absent and J. Frias was excused.

Election of Officers: Motion made for Corrado Mancini as chair by J. Mitchell, second by Youla. Roll call - vote unanimous.

Motion by John Mitchell, second by Robert Foster for Tom Napolitano as Vice Chair. Roll call - vote unanimous.

Motion by John Mitchell, second by Rebecca Youla for Pat Morrone as Secretary. Roll call - vote unanimous.

Appointment of professionals. Motion by John Mitchell, second by Tom Napolitano for Kevin Kelly. Roll call – vote unanimous.

Motion by J. Mitchell, second by T. Napolitano to appoint Costa Engineering as Board Engineer. Roll call - vote unanimous.

There was a discussion on using the Borough Planner, but there was a question whether the Secretary submitted an RFQ for a Board Planner. If the Secretary has not put out an RFP, the Board will proceed with the Borough Planner at the next meeting.

Appointment of committees: T. Napolitano suggested that the Completeness Review Committee be comprised of the professionals, the planner and the engineer. Motion by T. Napolitano, second by J. Mitchell. Roll call - motion unanimous.

The Master Plan Review Committee, Chair Mancini appointed Samuel Harris, Thomas Napolitano and Jessie Frias.

There was a general discussion that the Secretary will review the applications first for administrative completeness and that we will request escrows for the completeness review by professionals.

Public comment: Motion to open for public comment by R. Youla, second by John Mitchell. Lisa Kohles made a comment about Mr. Hordern's resignation and that people are generally not dedicated as volunteers. Motion to close public remarks by R. Youla, second by J. Mitchell.

There was no old business raised.

New Business: Adoption of minutes of December 26, 2023 meeting. Motion by T. Napolitano, second by R. Youla. J. Mitchell, S. Harris and D. Schnipp abstained. Motion passed.

There was a general announcement of the new members class dates. S. Harris was provided with the dates and was told that the class needs to be taken within the first year.

Correspondence: Kevin Kelly pointed out that the County issued a letter of no interest for the West Fort Lee Road Multi-family Unit Application at Block 65, Lot 12. Another was a notification from Upland Waterfront Development Permit Application for the ballfield by the Borough of the Board of Education. Mr. Kelly also noted that there is a signed developer agreement for the Wendy's location. J. Mitchell requested an update on the Wendy's development. The delay appears to be the flood hazard area individual permit required by the NJDEP.

Motion to adjourn by J. Mitchell, second by R. Youla. Meeting adjourned 8:14 p.m.